



International Organization for Migration (IOM)  
The UN Migration Agency

## Call for Applications

Position Title : **Project Research Support Officer (DTM REMAP)**

Duty Station : **Bangkok, Thailand**

Classification : **Professional Staff, Grade UG**

Type of Appointment : **Special short-term ungraded, six months with possibility of extension**

Estimated Start Date : **As soon as possible**

Closing Date : **01 March 2020**

*Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.*

Internal and external candidates will be considered for this vacancy. For the purposes of this vacancy, internal candidates are defined as staff members holding a regular, fixed-term or short-term graded or ungraded contract, including Junior Professional Officers (JPOs), staff on Special Leave Without Pay (SLWOP), and staff members on secondment/loan released by the Organization, unless otherwise specified in their contract. Staff members holding a regular, fixed-term or short-term graded contract will not retain their contract type if appointed to an ungraded position.

### **Context:**

Under overall supervision of the Senior Regional Emergency and Post Crisis Specialist and direct supervision of the Regional Project Manager (Displacement Tracking Matrix (DTM) - Regional Evidence for Migration Analysis and Policy (REMAP)) based in Bangkok, Thailand, the incumbent will be support the implementation of the DTM REMAP project.

### **Core Functions / Responsibilities:**

1. Assist in writing, proof-reading, editing and formatting DTM REMAP documents and reports including but not limited to DTM dashboards, analytical and statistical reports, policy briefs, etc.
2. Assist with the development of weekly, monthly and quarterly DTM products including monthly newsletters, quarterly report compilations and any other reports or info sheets.
3. Assist with DTM REMAP data analysis for the development of national and regional DTM REMAP dashboards, policy briefs, snapshot reports and working papers.
4. Assist with providing data cleaning, data processing and analysis support to DTM REMAP country missions for reporting purposes.
5. Support the development and maintenance of the DTM REMAP portals, including writing report summaries, uploading reports and conducting quality checks on functionality and format.

6. Support in organising national and regional DTM REMAP project briefings, workshops, trainings and data seminars and working groups.
7. Assist with liaison with the DTM REMAP Academic Consortium and proofreading of research papers and policy briefs produced by the DTM REMAP Academic Consortium.
8. Provide administrative and logistical support as needed.
9. Perform such other duties as may be assigned.

## ***Required Qualifications and Experience:***

### **Education**

- Master in Migration studies, Political or Social Science, Business Administration, International Relations, Law or a related field from an accredited academic institution.
- University degree in above subject with two years of relevant professional experience.

### **Experience**

- Advanced English writing and communication skills;
- Experience in using data analysis and visualization programs, (e.g. PowerBI, GIS ARC, Stata, SPSS, Knowledge of R, Tableau);
- Excellent research, writing, communication and analytical skills; ability to prepare clear and concise reports;
- In-depth knowledge of econometrics is an advantage.

### **Languages**

For this position, fluency in English is required (oral and written). Working knowledge of French and/or Spanish is an advantage.

1 Accredited Universities are the ones listed in the UNESCO World Higher Education Database (<https://whed.net/home.php>).

## ***Required Competencies:***

The successful candidate is expected to demonstrate the following values and competencies:

### **Values**

- **Inclusion and respect for diversity:** respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- **Integrity and transparency:** maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- **Professionalism:** demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

### **Core Competencies** – behavioural indicators

- **Teamwork:** develops and promotes effective collaboration within and across units to achieve

shared goals and optimize results.

- **Delivering results:** produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- **Managing and sharing knowledge:** continuously seeks to learn, share knowledge and innovate.
- **Accountability:** takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- **Communication:** encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

### **Managerial Competencies** – behavioural indicators

- **Leadership:** provides a clear sense of direction, leads by example and demonstrates the ability to carry out the organization's vision; assists others to realize and develop their potential.
- **Empowering others & building trust:** creates an atmosphere of trust and an enabling environment where staff can contribute their best and develop their potential.
- **Strategic thinking and vision:** works strategically to realize the Organization's goals and communicates a clear strategic direction.

IOM's competency framework can be found at this link.

[https://www.iom.int/sites/default/files/about-iom/iom\\_revised\\_competency\\_framework\\_external.pdf](https://www.iom.int/sites/default/files/about-iom/iom_revised_competency_framework_external.pdf)

Competencies will be assessed during a competency-based interview.

### ***Other:***

Internationally recruited professional staff are required to be mobile. For this staff category, candidates who are nationals of the duty station's country cannot be considered eligible.

The appointment is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances.

No late applications will be accepted.

### ***How to apply:***

Interested candidates are invited to submit their applications via PRISM, IOM e-Recruitment system, by 01 March 2020 at the latest, referring to this advertisement.

IOM only accepts duly completed applications submitted through the IOM e-Recruitment system. The online tool also allows candidates to track the status of their application.

Only shortlisted candidates will be contacted.

For further information please refer to: [www.iom.int/recruitment](http://www.iom.int/recruitment)

### ***Posting period:***

From 17.02.2020 to 01.03.2020

**No Fees:**

IOM does not charge a fee at any stage of its recruitment process (application, interview, processing, training or other fee). IOM does not request any information related to bank accounts.

Requisition: CFA 2020/06 – Project Research Support Officer (DTM REMAP) - Bangkok, Thailand  
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